

SECOR Bulletin

Updates and Important Information

Important! SECOR will be a 10 element audit in 2023

A subcommittee, made up of Certifying Partners, and led by Partnerships was formed in January 2022 to update the audit criteria, content of management system building and auditor training courses, and to revise the Partnerships audit instruments for SECOR.

SUMMARIZED CHANGES:

- Make revisions necessitated by the new OHS legislation on December 1, 2021 (e.g. Health & Safety Committees and Representatives)
- Update and implement the new SECOR standard and instrument (as developed by the SECOR subcommittee)
- Adapt SECOR for owner/operator

A new protocol for SECOR is in the process of final approval of the Partnerships Audit Standards and will be made available to you as soon as possible.

Interviews and observation no longer part of Self Assessed SECOR audits, you will be required to provide written explanation and attaching supporting documentation.

Element 1: Management Leadership and Organizational Commitment

Element 2: Hazard Identification and Assessment

Element 3: Hazard Control

NEW Element 4: Health and Safety Representative (HS Representative)

Element 5: Qualifications, Orientations and Training

NEW Element 6: Other Parties at or in the Vicinity of the Worksite

Element 7: Ongoing Inspections

Element 8: Emergency Response

Element 9: Incident Investigation

Element 10: Program Administration

[Guide Documents Here](#)

Please be sure to stay tuned the website and communications sent throughout the year to ensure you are prepared for your 2023 audit. Submissions on the old audit tool WILL BE REJECTED.

Final quarter

We are heading into the final quarter of the year and will be anticipating high volumes of audit submissions. Maintenance reminders are sent out quarterly and recertification reminders monthly. Please ensure to contact AMTA if your email address has changed.

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IMPORTANT

2022 Audit submission cutoff January 21, 2022 (audit end date no later than Dec. 31, 2022)

Audit tools

For the remainder of 2022, SECOR assessments can be completed and submitted in three different formats.

ENSURE YOU ARE SUBMITTING A CURRENT AUDIT TOOL. WE WILL NO LONGER ACCEPT PREVIOUS VERSIONS.

The paper-based option is still available and can be delivered in hard copy or electronically, please [visit the website](#) for more detail.

Audit timelines

Critical for acceptance of your audit...

Audit activity	Timelines
Data Gathering: Audit Start Date to Audit End date	15
Audit report writing and submission: Time from Audit End Date to submission to AMTA	21
Time to respond to AMTA for corrections	15

“Autumn is a second spring when every leaf is a flower.”

- Albert Camus

