



CONSULTANT AUDITOR APPLICATION PROCESS

Thank you for your interest in becoming a Consultant Auditor for the AMTA!

SUPPORTING AMTA DOCUMENTS

AMTA COR AUDITOR OVERVIEW
AUDITOR HISTORY AND REFERENCE CHECK
HSSB EQUIVALENCY
FUNDAMENTALS OF AUDITING

STEP 1

To begin the process please submit the following items to irt@amta.ca

- Resume
- 2 Letters of reference
- Criminal Record Check (Max 30 days before application)
- Auditor History and Reference Check – to include four of your most recent Quality Assurance Reviews.

STEP 2

Once received a Program Administrator will review your qualifications, verifying that the following criteria is met.

- Three years Professional Level experience
- Five out of seven years' experience in an OH&S safety role or Carrier Compliance
- Auditing experience with proof of four completed audits.
- Professional Designation (OHS Certificate, CSTP or Certified Health and Management System Auditor)

The following Courses are required:

- HSSB (equivalency available)
- Fundamentals of Auditing (Current COR auditor Certification will be equivalent)
- COR Auditor
- Consultant Auditor





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STEP 3

Once you have met all of the requirements and you are approved to proceed; you will need to submit your qualifying within three months of your COR Auditor Training. A Minimum First QA score of no less than 75% must be met.

STEP 4

When your qualification audit passes you will be granted Consultant Auditor Certification, with the following

- AMTA Associate Membership
- External Auditor Agreement
- \$1,000,000 Errors & Omissions Certificate of Insurance
- Biography for Website

This document is subject to change.